



IMLI Doctor of Philosophy Degree Programme Bye-Laws

1. These bye-laws are made by the Director pursuant to regulation 12 of the IMLI Doctor of Philosophy Degree Programme Regulations.

2. (i) These bye-laws may be cited as the IMLI Ph.D. Bye-Laws.

(ii) In these bye-laws, unless the context otherwise requires:

“the Degree” or “Ph.D.” means the Degree of Doctor of Philosophy;

“the Director” means the Director of the Institute;

“IMLI” or “the Institute” means the IMO International Maritime Law Institute;

“the Programme” means the Programme leading to the Degree;

“the Regulations” means the IMLI Doctor of Philosophy Degree Programme Regulations.

3(i) For the purposes of regulation 8 of the Regulations, a submission made for permission to present a thesis shall be:

- (A) made in the form herewith attached and marked Schedule 1 or in any other form as approved by the Director;
- (B) duly signed by the candidate;
- (C) completed in duplicate; and
- (D) accompanied by an abstract of not more than 300 words.

(ii) The candidate’s supervisor must counter-sign one of the two completed copies of the form referred to in bye-law 3(i) expressing his agreement to the request for submission.

(iii) The form referred to in bye-law 3(i) must be submitted to the Institute in original, provided that the Institute may provisionally accept such completed form (duly signed and counter-signed) transmitted by electronic means or by facsimile transmission.

4(i) The Institute shall appoint a date when the candidate shall be required to submit the thesis.

(ii) The Institute may, if the candidate shows good cause for having failed to submit the thesis by the appointed day, extend the time for submission.

(iii) Upon submission of his thesis the candidate shall sign a written declaration that the work in question is entirely his own personal work and that he has not previously



submitted such work and that he is not concurrently submitting such work in candidature for any other degree or diploma.

5(i) The candidate must submit to the Institute, by registered delivery, four (4) hard copies of the thesis together with an electronic copy thereof on CD in MS Word format in a package addressed to the Director. The four (4) hard copies shall be individually and reliably packed for onward transmission to the Board of Examiners. The candidate shall include (on the upper right corner of each package) the following information:

- (A) Name of sender;
- (B) Address;
- (C) Telephone number (including international code); and
- (D) Email address.

(ii) Hard copies of the thesis must be bound in a hard, durable, dark blue cover.

6(i)(A) Each copy of the thesis must state on its cover:

- (a) the title of the thesis as approved by the Institute;
- (b) the full name of the author;
- (c) the name of the supervisor;
- (d) the date of submission of the thesis.

6 (i)(B) Each copy of the thesis must state on the spine of the cover:

- (a) the name of the author, followed by his initials, at the top;
- (b) the title of the thesis, abbreviated if necessary, in the middle;
- (c) the degree and year of submission at the bottom.

6(i)(C) Lettering should be in gold and of a suitable size.

(ii) The thesis must:

- (A) be set out on and formatted for A4 size paper;
- (B) be word-processed using size 12 font on one side of the paper only with 1.5 line (6mm) spacing in the main text, with a margin of 32 to 38 mm on the left hand side, provided that variations of font size may be used for headings, sub-headings, and footnotes;
- (C) be written in English;
- (D) contain a title page containing the following information:
 - (a) Institute's name
 - (b) Title of thesis



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- (c) Full name of author
 - (d) Country of nationality of author
 - (e) The following sentence: 'Thesis submitted in partial fulfillment of the requirements for the award of the Degree of Doctor of Philosophy (Ph.D.) in International Maritime Law at the IMO International Maritime Law Institute (Malta)'
 - (f) Word count
 - (g) Year
 - (h) Name of supervisor
- (E) contain a signed declaration that the thesis is the candidate's own personal work; that the greater portion of the work has been done after his registration for the Degree; and that he has not previously submitted such work or is not concurrently submitting such work in candidature for any other degree or diploma.. This declaration must appear immediately after the title page;
- (F) include an abstract not exceeding 300 words which must not contain footnotes and which must appear immediately after the declaration;
- (G) contain a table of contents which must state the titles of the chapters and their principal sub-divisions, which must be indexed to the pages where the chapters and first-level sub-headings begin, and which must appear immediately after the abstract;
- (H) contain separate tables of treaties, cases and statutes, if applicable, which must appear immediately after the table of contents;
- (I) contain a bibliography (which need not be indexed) at the end of the thesis;
- (iii) For the purposes of regulation 3 of the Regulations all footnotes and appendices are included in the word count. The abstract, the table of contents, the tables, the bibliography, any headers or footers, and any index are not included in the word count.
- (iv) The first line of every paragraph in the thesis must be indented unless the paragraph immediately follows a heading or sub-heading, or an indented footnote.
- (v) Quotations in the thesis must be inserted between single inverted commas, with double inverted commas used for quotes within quotes. Quotations longer than two lines must be presented as a double-indented, single-spaced paragraph with no further indentation of the first line. Such double-indented quotations must not use quotation marks.
- (vi) Endnotes must not be used. Footnotes must be internally single spaced with double spacing between the notes.



(vii) The thesis must attain an acceptable standard of literary presentation and must comply with the citation rules contained in the IMLI Guide to the Writing of a Ph.D. Thesis, or other citation rules as may be previously approved by the Director upon a written application by the candidate to that effect.

7(i) Following submission of the thesis, the Institute shall appoint, in consultation with the Board of Examiners, a date for completion of its examination. The date so appointed shall be not earlier than three (3) and not later than six (6) months from the date of submission of the thesis.

(ii) The Institute may, if circumstances so require:

- (A) postpone the date for the examination of the thesis; or
- (B) may substitute any one or more examiners.

(iii) The Institute shall not be liable if for any reason whatsoever the examination is delayed.

8. (i) The Institute shall have the right to publish or have published in the English language, under its imprimatur and in any format, any thesis submitted pursuant to these Bye-laws.

(ii) In the case of such publication in hard copy the Institute shall have copyright in the thesis subject to payment to the author of fifty percent (50%) net of any royalties received from the sale of such publication.

(iii) In the event that such publication of a thesis by the Institute is in electronic format only, the Institute shall have joint copyright with the author and the author shall have the right to arrange publication in hard copy and to receive all royalties accruing from the sale of such hard copies.

(iv) The Institute shall exercise its right of publication by written notice to the author at or prior to the award of the degree of Ph.D. to the author by the Institute.

(v) The Institute shall waive its right to publication in hard copy unless written commitment to print or publish is secured by the Institute from a printer or publisher within twenty-four (24) months following the award of the degree of Ph.D. to the author by the Institute.

(vi) In the event that the Institute declines to exercise or waives its rights to publication, the author shall have and retain all publication rights in the work. Regardless of publication by the Institute, if the author arranges publication of the work in any language other than English, the author shall have and retain all rights in respect of such publication. However, in any publication of such work arranged by the author no



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reference or attribution to the Institute shall be made without the prior written agreement of the Director as to the form and wording of such reference or attribution.



SCHEDULE 1

IMO INTERNATIONAL MARITIME LAW INSTITUTE

REQUEST FOR SUBMISSION OF PH.D. THESIS

INSTRUCTIONS: Please answer each question clearly. Type or print in ink. If you need more space, attach additional pages.

1. FULL NAME (please underline family name)

.....

2. Mailing address: Telephone (with country & area code): (Office) (Residence) Facsimile: E-mail:

3. DETAILS REQUIRED FOR SUBMISSION:

(a) Approved title of thesis:

.....

(b) Name of supervisor:

(c) Date of commencement of studies:

(d) Proposed date for submission:.....

4. UNDERTAKING OF AUTHORSHIP

In accordance with the IMLI Doctor of Philosophy Degree Programme Regulations, I, the undersigned, do hereby declare that my thesis, which will be presented further to this declaration, is my own personal work and that it has not been previously submitted, or is not concurrently being submitted in candidature for any other degree or diploma.

5. DISCLAIMER

I understand and agree that the Institute shall not be liable if, for any reason whatsoever, the examination is delayed or if an examiner is substituted.

6. CANDIDATE'S SIGNATURE

Candidate's signature: Date:

7. SUPERVISOR'S COUNTER-SIGNATURE

I hereby agree with this request for submission.

Supervisor's signature: Date: